

31 JANUARY 2025 • TERM 1 WEEK 1

CARRANBALLAC P-9 COLLEGE

Newsletter



TERM 1 CALENDAR HIGHLIGHTS

Tuesday 4 February	Primary School Swimming Trials
Friday 7 February	2025 Foundation and New Student Photos
Monday 10 February	Boardwalk Year 7 Man Cave and Big Sister Program
Tuesday 11 February	Jamieson Way Year 7 Man Cave and Big Sister Program
Wednesday 12 February	Foundation to Year 9 Picnic and Parent - Teacher Conferences
Thursday 13 February	Boardwalk Koorie Family Morning Tea
Friday 14 February	JW Whole School Assembly 9:00am BW Whole School Assembly 2:30pm
Monday 17 February	JW Yellow Arrow Primary Student Leadership Workshop
Tuesday 18 February	BW Yellow Arrow Primary Student Leadership Workshop
Thursday 20 February	Jamieson Way Koorie Family Morning Tea
Friday 28 February	Curriculum Day



(03) 9395 3533
carranballac.p9@
education.vic.gov.au

Boardwalk Campus
Cnr Dunnings Rd &
Foxwood Dr, Point Cook

Jamieson Way Campus
Cnr Jamieson Way &
La Rochelle Blvd,
Point Cook

VISION:
One College,
Infinite Possibilities,
Working Together,
Embracing the Future

MISSION:
Our College fosters
excellence in life long
learners who are
resilient, connected and
respectful

PRINCIPALS' REPORT

JUSTINE RYAN, BRETT WATSON &
JANELLE BARKER



Dear Families,

Welcome to the 2025 School year!

We would like to welcome all of our new students and families to Carranballac College especially our Foundation students and our Year 7 students- we wish you all the very best in your educational journey with us. The school photographer will be at Carranballac on Friday 7th February to take photos of all new students.

We have a number of returning and new teachers to Carranballac College in 2025. Look out for a short introduction to our new staff in each newsletter.

Welcome back to Carranballac:

Dani Speranza- Curriculum Learning Specialist

Ellie Parsons- English and Secondary electives

Fiona Bryan- Secondary English

Welcome to Carranballac:

Jessica Duroux-Johnson- Japanese and Secondary English at Jamieson Way

Emma Miller- 3/4 at Boardwalk

Tara Dennison- Tutoring

We look forward to the valuable contribution your experiences will bring to the students at Carranballac College.

Playground Updates

Last year's Colour Fun Run raised funds for additional play spaces for our students to enjoy. Over the holidays a Gaga Pit was installed at Boardwalk and work on the new playground at Jamieson Way will begin on the 13th February. I know our students are looking forward to enjoying these new additions to their break times!



Meet the Teacher, Conferences and campus based picnic

We are looking forward to welcoming you to the college to meet your child/children's teacher/s, see their classroom/s and join in an informal picnic at each campus. On Wednesday 12th February from 3pm our classrooms will be open for you to come in and visit your child's daily learning spaces. There will be time to speak to your child's teacher informally on this day. This is also an opportunity for you to bring a picnic and get to know other families at the Carranballac! Look out on Compass for further information about this community event.

Assemblies

We will have our first whole school assemblies for the year at both campuses coming up soon; we welcome all parents, family and friends!

Our student leaders will be acknowledged with their student leader badges at these assemblies;

- Friday 14th February 9am Jamieson Way Campus
- Friday 14th February 2.30pm Boardwalk Campus

Ready to Learn

Students learn best when they have the resources required to support their learning and an environment that is conducive to learning. To support us in ensuring students are ready to learn, please keep in mind the following;

- Students need to be in full school uniform, a link to our school uniform policy on our website is available here [Parents | Carranballac P-9 College | Point Cook](#)
- A sunsmart hat is required for outside play.
- Bring to school all of your school stationery supplies, call the office on 9395 3533 if you have any questions.

The Importance of School Attendance – Every Day Counts!

Being at school every day is critical for your child's learning – academically, socially and physically. Every day counts - research shows that even missing one day of school per fortnight adds up to four weeks of lost learning each year. Over a child's school life, this can significantly impact their academic and social progress, confidence, and future opportunities.

At Carranballac College we monitor attendance closely to ensure every student has the best chance to succeed. As part of our process and as stipulated by the Department of Education and Training (DET), you must notify the school if your child will be absent. You can do this via a number of ways:

- Update compass with a note
- By calling the relevant campus

If your child has multiple unexplained absences, you will be contacted, and support will be provided to address any concerns. We want to support your child to have a positive year by working with you to create strong attendance routines from day one.

If at any stage you require support or have concerns about attendance, please reach out—we're here to help!



Carranballac Rap Song

Some very talented students, Junior L, Alex C and Labid S, have created a Carranballac College rap! Please have a listen over on our college website:

<https://carranballac.vic.edu.au/curriculum/#voice>

Bring Your Own Device (BYOD) Program

We are encouraging all students in Years 5-9 to participate in our Bring Your Own Device (BYOD) program. Having a personal device available supports students' learning throughout the week, allowing for increased engagement and access to digital resources both in and out of the classroom. We appreciate your support in ensuring students are equipped with the tools they need to succeed in the modern learning environment.

Foundation to Grade 4	Recommended
Grades 5 and 6	Highly recommended to support class and home learning
Years 7, 8 and 9	Essential to support class and home learning

Mobile Phones

Students who bring a mobile phone to school must keep their phone secured in their locker throughout the day. All lockers need to have a lock. All parental/guardian contact with students should be via the school switchboard (not direct to students) during school hours, this allows students to focus on their learning.

Any mobile phones confiscated from students during the school day (i.e. not handed in voluntarily at the start of the day or stored in a locked locker) will require a parent/guardian to come to school to pick it up.

Please note that if students are purchasing food from the canteen they are not to use their mobile phones.

Community Support

Parents and families often ask us how they can support the school and their child's learning. We are always very keen to engage families in school events and fundraisers to support student learning and resourcing the school. In the past we have held events such as Colour Runs, Parents and Special Friends Day, Mother's Day Stall and morning tea, Father's Day Stall and BBQ and an end of year concert. If you would like to be part of the dynamic team that raises funds and organises community events. Please drop in to either campus to leave your name and phone number or contact the office on 9395 3533 or send an email to the school via carranballac.p9@education.vic.gov.au



2025 EVENT CALENDAR



TERM 1

WEDNESDAY 29 JANUARY - FRIDAY 4 APRIL

Wednesday 29 January	First Day Back Year 1 - Year 9
Thursday 30 January	First Day for Foundation Students
Tuesday 4 February	Primary School Swimming Trials
Friday 7 February	Foundation and New Student School Photos
Monday 10 February	Boardwalk Year 7 Man Cave and Big Sister Program
Tuesday 11 February	Jamieson Way Year 7 Man Cave and Big Sister Program
Wednesday 12 February	Foundation to Year 9 Picnic and Parent - Teacher Conferences
Thursday 13 February	Boardwalk Koorie Family Morning Tea
Friday 14 February	Whole School Assembly
Thursday 20 February	Jamieson Way Koorie Family Morning Tea
Friday 28 February	Curriculum Day
Wednesday 5 March	Foundation After School Play Session
Monday 10 March	Labour Day Public Holiday
Wednesday 12 March	Boardwalk Year 8 and 9 Man Cave and Big Sister Program
Wednesday 12 March - Monday 24 March	NAPLAN - Years 3, 5, 7 & 9
Thursday 13 March	Jamieson Way Year 8 and 9 Man Cave & Big Sister Program
Friday 21 March	Harmony Day Primary Assembly, 2:30pm
Monday 24 March	Primary Athletics Carnival
Wednesday 26 March	Primary Dream and Lead Conference
Thursday 27 March	Melbourne Secondary Youth Leadership Conference Year 7 Information Night
Monday 31 March	Secondary Athletics Carnival
Friday 4 April	Last Day Term 1 Foundation - Year 2 Easter Hat Parade

Please note dates are correct at time of publishing. Incursions, excursions and sporting events will be added through the year and updates will be published on the Compass Calendar.

<https://carranballac-vic.compass.education/login.aspx>

2025 EVENT CALENDAR



TERM 2

TUESDAY 22 APRIL - FRIDAY 4 JULY

Tuesday 22 April	First Day Back Term 2
Thursday 24 April	ANZAC Day Ceremony, 11:30am
Friday 25 April	ANZAC Day Public Holiday
Monday 5 May - Thursday 8 May	Mothers' and Special Persons' Day Stall
Friday 9 May	Mothers and Special Persons' Day Event
Monday 19 May	Year 7 Vaccinations
Wednesday 28 May	STEM Showcase
Monday 9 June	Monarch's Birthday Public Holiday
Friday 20 June	Winter Solstice Pyjama Day Primary Assembly
Monday 23 June - Friday 27 June	Year 5/6 Swimming Program
Monday 30 June - Friday 4 July	NAIDOC Week
Tuesday 1 July and Wednesday 2 July	Parent - Teacher Interviews
Friday 4 July	Last Day Term 2

Please note dates are correct at time of publishing. Incursions, excursions and sporting events will be added through the year and updates will be published on the Compass Calendar.

<https://carranballac-vic.compass.education/login.aspx>

2025 EVENT CALENDAR



TERM 3

MONDAY 21 JULY - FRIDAY 19 SEPTEMBER

Monday 21 July	First Day Back, Term 3
Wednesday 23 July	Jamieson Way School Photos
Thursday 24 July	Boardwalk School Photos
Tuesday 29 July	Boardwalk Catch Up School Photos
Wednesday 30 July	Jamieson Way Catch Up School Photos
Wednesday 6 August - Friday 8 August	Boardwalk Year 3/4 Angelsea Camp
Monday 11 August - Friday 15 August	Bullying No Way Week
Monday 11 August - Wednesday 13 August	Jamieson Way Year 3/4 Warburton Camp
Friday 15 August	Primary Assembly
Thursday 21 August	Book Week Dress Up Day and Parade
Friday 22 August	Curriculum Day
Monday 1 September - Friday 5 September	Literacy and Numeracy Week
Monday 1 September - Thursday 4 September	Fathers and Special Persons Day Stall
Friday 4 September	Fathers and Special Persons Day Event
Thursday 11 September	R U OK? Day
Friday 19 September	Primary Assembly Last Day, Term 3

Please note dates are correct at time of publishing. Incursions, excursions and sporting events will be added through the year and updates will be published on the Compass Calendar.

<https://carranballac-vic.compass.education/login.aspx>

2025 EVENT CALENDAR



TERM 4

MONDAY 6 OCTOBER - THURSDAY 18 DECEMBER

Monday 6 October

First Day Back, Term 4

Thursday 16 October

2026 Year 7 Information Night

Friday 24 October

Grandparents and Grand Others Morning

Friday 31 October

Casual Clothes Day - Colour Fun Run Promotion
Primary Assembly

Monday 3 November

Curriculum Day

Tuesday 4 November

Melbourne Cup Public Holiday

Friday 7 November

Colour Fun Run

Monday 10 November - Friday 14 November

Jamieson Way Foundation to Year 4 Swimming Program

Monday 10 November - Wednesday 12 November

Jamieson Way Year 5/6 Log Cabin Camp

Wednesday 12 November - Friday 14 November

Boardwalk Year 5/6 Log Cabin Camp

Monday 17 November - Friday 21 November

Boardwalk Foundation to Year 4 Swimming Program

Tuesday 25 November

2026 Foundation Transition Session 1

Wednesday 26 November

Curriculum Day

Tuesday 2 December

2026 Foundation Transition Session 2
Boardwalk Foundation - Year 6 End of Year Concert

Wednesday 3 December

Jamieson Way Foundation - Year 6 End of Year Concert

Thursday 4 December

2026 Foundation Transition Session 3

Tuesday 9 December

Statewide Transition Day
2026 Foundation Transition Session 4

Wednesday 10 December

Year 6 Celebration Event

Thursday 11 December

Year 9 Graduation Event

Friday 12 December

Year 9 Fun Day

Monday 15 December

Year 6 Fun Day

Tuesday 16 December

Foundation to Year 8 Transition Day 1

Wednesday 17 December

Foundation to Year 8 Transition Day 2

Thursday 18 December

Whole School Assembly 9:00am
Last Day Term 4



**FREE
EVENT**

Transitioning to School Parent Talk

Is your child starting or returning to school? Join us for a session with Drummond St Services.

Learn about helping your child settle into school, common experiences, building communication, supporting yourself and when to ask for help.

**WEDNESDAY 19
FEBRUARY
11am - 12pm**

**Point Cook Library
and Online**



Bookings Required:
www.wyndham.vic.gov.au/transition-to-school-life
Ph. 8734 8999
f i librariesinwyndham


wyndhamcity
city.coast.country

INSTRUMENTAL MUSIC SCHOOL PROGRAMS Tel: 0403493861

abc
music group

**IF YOU WANT TO ACCELERATE
BRAIN DEVELOPMENT IN
CHILDREN, TEACH THEM MUSIC!**

Founded in 2006, ABC Music Group is proud to have taught more than 8000 primary school students, enriching their love of music through traditional and contemporary songs.

We offer a range of musical instruments but they may differ from school to school. However Keyboard and Guitar lessons are offered in all the schools we teach.

- Students can enrol for group, paired or private lessons
- 30 minute lessons every week during the school term
- Keyboards and guitars supplied for lessons (other instruments to be supplied by the student)
- Students progress reports are provided in term 2 and term 4
- Students concerts/performance run in term 4
- * *Music Fees are advertised on our website*

- Group Lessons
- Paired Lessons
- Private Lessons
- *Special needs students enroll exclusively on Private Lessons*
- New students required to purchase a music book on enrolment/ delivered in class
- Instrument hire or purchase available via our website
- Music Fees are charged every 3 months (once per term) via direct debit on VISA, MasterCard or Debit Card.

Enrol online now on our Website
www.abcmusicgroup.com.au/enroll-now/



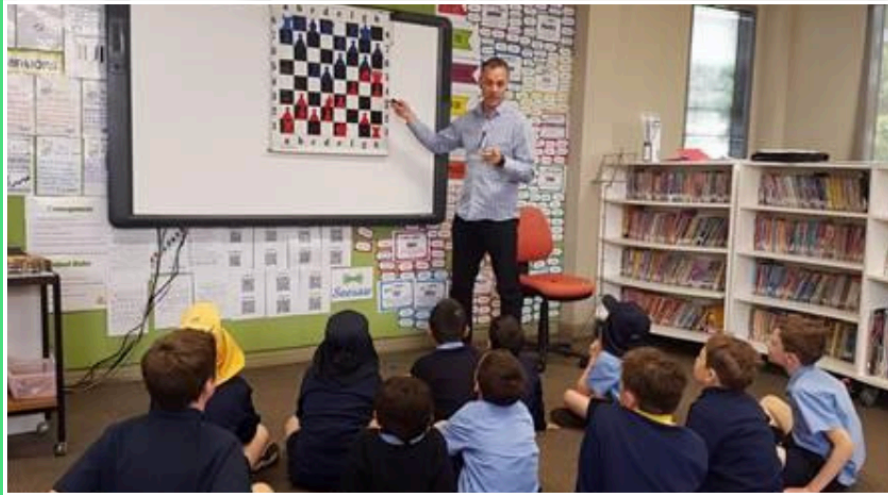


TERM 1, 2025 - REGISTER NOW @

CHESSFORSCHOOLS.COM.AU

SPECIALISED CHESS COACHING

Since 2002, we have been providing our popular Chess For Schools program in schools throughout Melbourne and Greater Geelong



'I am thrilled with the tremendous success of the chess program run by Chess for Schools. The students' adoration for the program is evident as they eagerly anticipate lunchtime on Tuesdays, bursting with excitement. The instructors' dedication, patience and attentiveness foster an engaging and nurturing learning environment, igniting the children's passion for chess as their skills flourish'.

Jessica Ward, Teacher - Loreto Toorak.

HOW CAN CHESS BENEFIT YOUR CHILD?

- Educational:** Improved IQ, critical thinking, concentration, analytical skills, memory.
- Social:** Develop new friendships, social interaction skills, sportsmanship.
- Emotional:** Confidence, self-esteem, resilience through winning and losing games.

CLASS STRUCTURE:

Different lessons are taught each week from a structured syllabus ranging from tactics, strategies, master openings, traps & special moves. After the lesson children are paired up in a fun tournament play off. Prizes are awarded to the top 3 players at end of term.

BOOK HERE



CHESSFORSCHOOLS.COM.AU

CLASS DETAILS - CARRANBALLAC COLLEGE - JAMIESON WAY

DAY	TIME	LOCATION	DATES	COST
Tuesdays	3:10pm - 4:00pm	Library	04 February to 25 March	\$145 per child per term

"Alex loves chess club and gets very upset if he misses a session. His chess has definitely improved and his teacher, Anita feels that it helps with his math in class in terms of concept and thinking. Keep up the great work!"

Katherine Lambert: Hampton Primary School



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BOOK HERE



CHESSFORSCHOOLS.COM.AU

CLASS DETAILS - CARRANBALLAC COLLEGE - BOARDWALK

DAY	TIME	LOCATION	DATES	COST
Mondays	3:10pm - 4:00pm	Library	03 February to 24 March	\$145 per child per term

"Alex loves chess club and gets very upset if he misses a session. His chess has definitely improved and his teacher, Anita feels that it helps with his math in class in terms of concept and thinking. Keep up the great work!"

Katherine Lambert: Hampton Primary School

Information re Local Excursion Consent Form 2025

In 2025, Carranballac College may take students outside of school grounds to undertake educational activities in the local area.

The purpose of this form is to obtain parent/carer consent for local excursions during 2025.

This form does NOT provide consent for excursions that go beyond the local area.

Local Excursions

Local excursions are excursions to locations within walking distance of the school and do not involve 'Adventure Activities'.

Local excursions that your child may participate in throughout the year could include walking (or busing if weather demands) to:

- Local Shopping Centres
- Local Sporting Grounds
- Local Wetlands
- Local Parks
- The other campus of Carranballac College (Boardwalk from Jamieson Way, or Jamieson Way from Boardwalk)

Notification of Local Excursions

Carranballac College will NOT seek further consent from you before local excursions take place. However, we will provide advance notice to parents/carers of upcoming local excursions through the Compass app via news feed or emails.

For local excursions that occur on a recurring basis Carranballac College will notify parents/carers once only prior to the commencement of the recurring event, eg; weekly sports lessons at the local oval.

Please ensure you have signed up to the Compass App to receive these notifications.

If you do not sign and return this form, or if you later withdraw consent prior to an excursion, your child will not attend local excursions and will remain at school while the excursions run.

First Aid and Medical Attention

Where necessary, school staff will administer first aid. School staff will also seek emergency medical attention for your child if it is considered reasonably necessary. Any costs associated with student injury rest with parents/carers unless the Department of Education and Training is liable in negligence (liability is not automatic).

Accident and Ambulance Cover

The Department of Education and Training does not provide student accident insurance or ambulance cover. Parents may wish to obtain this cover, depending on their health insurance arrangements and any other personal considerations.

**Please hold onto this Information Page for your own records.
RETURN THE SIGNED CONSENT PAGE TO THE COLLEGE**

Parent/Carer Consent for Local Excursions in 2025

I have read all of the attached information in relation to local excursions. I understand that:

- to ensure the school has up-to-date health and contact information about my child, I need to inform the school if this information changes.
- the school will notify me via email or the Compass app prior to a local excursion taking place.
- I may withdraw my consent for any/all local excursions at any time prior to the day of the excursion by contacting the college on 9395 3533 or by emailing college at carranballac.p9@education.vic.gov.au.
- if I do not sign and return the consent form, or I withdraw consent, then my child will not accompany the rest of their classmates on local excursions.

I give permission for my child (Print full name): _____

of Class _____ to attend local excursions in 2025.

Parent/Carer (Print full name): _____

Parent/Carer (Signature): _____ Date: _____

In case of emergency I can be contacted on:

_____ OR:

Alternative emergency contact person:

Name: _____

Relationship to student: _____

Phone number: _____

Photographing, Filming and Recording Students at Carranballac P-9 College Consent Form

There are many occasions during the school year where Carranballac College staff photograph, film or record students participating in school activities or events, for example classroom activities, sports events, concerts, excursions, camps etc.

Our **Photographing, Filming and Recording Students Policy** describes how we will collect and use photographs, video and recordings (images) of students. The policy also explains when parent/carer consent is required and how it can be provided and withdrawn. You can view this and all Carranballac P-9 College policies on the school website <https://carranballac.vic.edu.au/about/#policies>

Please note there are uses of images that do not require consent. These include curriculum-based activities (i.e. class work), identity management, managing behavioural and safety incidents, to support a student's health and wellbeing, and to provide individual feedback or communication to a student, their parents/carers and/or school staff. If you have any concerns about the use of photographs in our school, for example, due to safety or cultural reasons, please contact the school on carranballac.p9@education.vic.gov.au or calling the school on 9395 3533.

This **Consent Form** describes:

- situations where consent is required and seeks that consent
- how personal information will be handled in regard to privacy law
- ownership and reproduction of images.

If you would like to withdraw or change your consent at any time, you must notify us the school on carranballac.p9@education.vic.gov.au or call the school on 9395 3533. If consent is withdrawn verbally, we will make a written record of this. Please note, it may not be possible for the school to amend past publications or to withdraw images that are already in the public domain.

We will provide an annual reminder to parents about our **Photographing, Filming and Recording Students Policy** via the school newsletter. We will also notify parents when implementing software that may include photos of students, giving parents an opportunity to discuss any concerns or preferences.

This consent form applies to images of students that are collected and used by our school.

We ask that any parents/carers or other members of our school community photographing, filming or recording students at school events (e.g. concerts, sports events etc) do so in a respectful and safe manner and that images of students are not publicly posted (e.g. to a social media account) without the permission of the relevant parent/carer.

If you do not understand any aspect of this consent form, or you would like to talk about any concerns you have, please contact our school on carranballac.p9@education.vic.gov.au or call the school on 9395 3533.

Privacy

Photographs, video and recordings (**images**) in which your child is identifiable are considered 'personal information' under Victorian privacy law. This means that any images of your child taken by the school may be a collection of your child's personal information. The school is part of the Department of Education (**the department**). The department values the privacy of every person and must comply with the *Privacy and Data*

Protection Act 2014 (Vic) when collecting and managing all personal information. For further information refer to the [Schools' Privacy Policy](http://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx) (<http://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx>).

Ownership and reproduction

Copyright in the images will be wholly owned by the school. This means that the school may use the images in the ways described in this form without notifying, acknowledging or compensating you or your child.

Consent for use of images

Our school uses images in a number of ways. Please read the categories below, then indicate your opt-in consent by using the tick boxes at the bottom of this form.

Use of images within the physical school environment

If you consent, photographs, video or recordings of your child may be used by our school within the school environment in any of the following ways:

- for display in school classrooms (e.g. in displays of student work, on noticeboards to celebrate achievements)

Use of images within the school community

If you consent, photographs, video or recordings of your child may be used by our school within the school community in any of the following ways:

- in the school's online communication, learning, teaching tools and emails
- in Year 6 and Year 9 celebration booklets

Use of images beyond the school community/publicly

If you consent, photographs, video or recordings of your child may be used in publications that are accessible to the public, including:

- on the school's website (including in the school newsletter which is publicly available on the website).

We will notify you individually if we are considering using images of your child for specific advertising or promotional purposes.

Your consent

I have read this form and I consent to Carranballac College collecting photos, video or recordings of my child during their time at the school, and using these photos, video or recordings in the following ways.

Indicate your consent for the three options by using the tick boxes.

- I consent to the use of images of my child **within the physical school environment**.
- I consent to the use of images of my child **within the school community**.
- I consent to the use of images of my child **beyond the school community/publicly, i.e. the school's website**.

Name of student:	
Name of parent/carer:	
Signature:	
Date:	

Further information about how Carranballac College collects and uses photos, video and recordings of students is available in our Photographing, Filming and Recording Students Policy <https://carranballac.vic.edu.au/about/#policies>, including use of images that do not require consent, e.g. to fulfill legal obligations or for identification purposes.

If you do not return this form to the school, we will assume that you do not consent to the optional uses as described above.

Camps, Sports and Excursions Fund APPLICATION Form

School Name

School REF ID

Parent/legal guardian details

Surname _____

First name _____

Address _____

Town/suburb _____ State _____ Postcode _____

Contact number _____

Centrelink pensioner concession **OR** Health care card number (CRN)

- - - **OR**

Foster parent* **OR** Veterans affairs pensioner (Gold Card)**

*Foster Parents must provide a copy of the temporary care order letter from the Victorian Department of Families, Fairness and Housing (DFFH).

**Applicants must provide a copy of the Veteran Affairs Gold card.

Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Victorian Department of Education (DE) to use Centrelink Confirmation eServices to perform an enquiry about my Centrelink customer details and concession card status to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Victorian Department of Families, Fairness and Housing (DFFH) to provide the results of any enquiry to DE regarding temporary care orders.

I understand that:

- DFFH or Centrelink will use information I have provided to DE to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DE personal information including my name, address, payment and concession card type and status.
- This consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DFFH and provide it to my child's school so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DE.
- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to DFFH and/or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You can request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____

Date ____ / ____ / ____

Camps, Sports and Excursions fund eligibility

Below are the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 – Eligibility

To be eligible* for the fund, a mature minor of sixteen years of age or over, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one; or
 - on the first day of Term two.
- a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder; or
 - b) Be a temporary foster parent; and
 - c) Submit an application to the school by the due date.

* A special consideration eligibility category also exists. For more information, see: [Camps, Sports and Excursions Fund \(CSEF\): Eligibility | education.vic.gov.au](https://www.education.vic.gov.au/camps-sports-and-excursions-fund-csef/eligibility)

Mature minors or parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and seventeen years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and eighteen years inclusive.

CSEF is not payable to students' attending pre-school, kindergarten, home schooling, or TAFE.

Eligibility Date

For concession card holders, CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink (see [Camps, Sports and Excursions Fund \(CSEF\): Policy | education.vic.gov.au](https://www.education.vic.gov.au/camps-sports-and-excursions-fund-csef/policy)).

Payment amounts

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

The CSEF is paid directly the school and will be allocated by the school towards camps, sports and/or excursion costs for your child. Please refer to the policy for the current rates.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see: [Camps, Sports and Excursions Fund \(CSEF\): Payment amounts | education.vic.gov.au](https://www.education.vic.gov.au/camps-sports-and-excursions-fund-csef/payment-amounts)

Foundation and Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Schools are required to make applications on behalf of parents, so please register your interest at the school.

How to complete the application form

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.
Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.
If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.
2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office as soon as possible.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.