



# Student Dress Code Policy

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Help for non-English speakers

If you need help to understand the information in this policy please contact Carranballac College's Registrar: 03 9395 3533

## PURPOSE

The purpose of the Student Dress Code is to outline Carranballac College's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Carranballac College's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Carranballac College's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

## SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

## UNIFORM AND APPEARANCE

The full list of Carranballac College's compulsory school uniform items is available at **Appendix A** to this policy.

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### Health and Safety

Shoulder length or longer hair is to be tied back to help restrict the spread of lice and for student safety.

Jewellery, nails, hair accessories and similar items that interfere with students' ability to engage with school activities safely and fully are not permitted.

Students who wear braids or locs may wear them loose, except for applied technology classes where hair should be tied back for safety purposes.

Hats must be worn outside from during Term 1 & 4 and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent or student choice.

Hats are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

### PURCHASE OF UNIFORMS

Uniform items can be purchased from PSW Unit 1/195 Old Geelong Rd Hoppers Crossing <https://www.psw.com.au/>

The School Council has considered affordability in the development of this dress code. However, if you are facing difficulty meeting uniform costs the [Help with school costs and fees](#) page provides advice on support offered by the Victorian Government. If your child is starting prep or year 7 and is eligible to receive support via the [Camps, Sports and Excursions Fund](#), you may be eligible to access the Affordable School Uniform (ASU) program.

Please contact the principal to discuss support that we may be able to provide.

## Uniform and Dress Code Policy

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### IMPLEMENTATION

Carranballac College will ensure that this Student Dress Code is communicated to all families and students through our website and upon enrolment. We will assist students who may be experiencing difficulties complying with this policy where possible.

If a student is out of school uniform or otherwise breaches the Student Dress Code an amber uniform chronicle will be put on Compass by the teacher, which parents will see. If non-compliance with the dress code becomes a continued occurrence, the classroom/home room teacher/co-ordinator will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance. Generally children WILL NOT be excluded from activities or sent home for breaches of the dress code. However, when all other measures have had no success, a child may be excluded from excursions or inter-school sport.

### EXEMPTIONS TO STUDENT DRESS CODE

We acknowledge that there might be instances where the enforcement of this dress code could impact students differently.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular financial hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.



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## CONCERNS ABOUT THIS STUDENT DRESS CODE

Carranballac College welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's Parent Complaint Policy, available on the Carranballac College website <https://carranballac.vic.edu.au/>

## COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website <https://carranballac.vic.edu.au/>
- Reminders in our school newsletter
- Discussed in student leadership meetings
- Included in staff handbook/manual
- Discussed at staff briefings/meetings as required
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

## FURTHER INFORMATION AND RESOURCES

- Carranballac College Sunsmart Policy
- Carranballac College Parent Complaint Policy
- Carranballac College Student Wellbeing and Engagement Policy
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

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### Appendix A

#### Hats

Carranballac Buckets Hats are compulsory in the warmer months and can be purchased from the school office (in addition to the PSW Store). We have a 'Hats On' policy in Terms 1 and 4, all students must wear a school hat whilst outside (i.e., during recess, lunch, PE) during these Terms.

#### Shoes

Primary students are to wear suitable shoes for running around. Black leather lace-up or Velcro shoes are encouraged.

Secondary students must wear black lace up shoes. On days where they have PE or Sports subjects, secondary students may wear runners with their sports uniform.

T-bar or Mary Janes styles shoes are not permitted for any year level.

#### Sports Uniform

Secondary students are only permitted to wear the Sports Uniform to school on days when they have PE or Sports subjects. No 'mix and match' is permitted between the sports and academic uniform.

Primary students do not have a specific sports uniform.

#### Accessories

School ties are compulsory for secondary students in Terms 2 and 3.

With the exception of one set of stud/sleeper earrings, jewellery is not to be worn. The wearing of makeup and nail polish is not permitted. Students may wear religious head covering.

Students may choose to purchase a Carranballac P-9 College backpack, or a school bag of their own choosing.

### **School Uniform – Primary**

The wearing of the school uniform is compulsory and sensible clothing is expected at all times.

The Primary Years School Uniform is as follows for all students in Foundation to Year 6

#### Summer – Terms 1 and 4

- short or long-sleeved emerald green polo-shirt (logo)
- navy gabardine pants or shorts
- navy blue skirt
- summer dress
- navy woollen jumper (logo)
- navy blue fleecy jacket (logo)
- navy soft shell jacket (logo)
- white ankle socks (no visible branding)
- bucket hats (logo)

Carranballac Bucket Hats are compulsory and can be purchased from the school office. We have a "hats on" policy in Terms 1 and 4.

### Winter – Terms 2 and 3

- short or long-sleeved emerald green polo-shirt (logo)
- navy gabardine pants or shorts
- navy tracksuit pants
- navy woollen jumper (logo)
- navy blue fleecy jacket (logo)
- navy soft shell jacket (logo)
- navy blue skort
- college tartan box pleat tunic
- navy tights
- navy beanie (logo)

### Shoes

Primary Years students are to wear suitable shoes for running around. Black leather lace-up or velcro shoes are encouraged. T-bar or Mary Jane style shoes are not permitted.

### Accessories

- Navy Explorer Bag with Laptop Insert (logo), optional
- Primary Pete Bookbag

### Sports & PE

On scheduled days of Sport or PE, Primary students are to wear appropriate uniform and footwear. There is no specific sports uniform.

### Restrictions

With the exception of a watch and one set of studs/sleeper earrings, jewellery is not to be worn. The wearing of makeup is not acceptable. On the odd occasion that students cannot wear appropriate school uniform to school, parents should provide a note to the Assistant Principal on the day this happens.

Uniform garments may be purchased from:

PSW Hoppers Crossing

Unit 1/195 Old Geelong Rd

Hoppers Crossing 3029

Phone (03) 9768 0312 or visit <https://www.psw.com.au/schools/carranballac-college-point-cook.html>

## **School Uniform – Secondary**

The wearing of the school uniform is compulsory and sensible clothing is expected at all times. The Secondary Years School Uniform is as follows for all students in Years 7 to 9

### Summer – Terms 1 and 4

- short or long-sleeved buttoned collar pale blue shirt (logo)
- navy gabardine pants or shorts
- navy blue skort
- summer dress
- white anklet socks (no visible branding)
- navy woolen jumper (logo)
- navy soft-shell jacket (logo)
- navy bucket hat (logo) or navy peak cap (logo)

Carranballac Bucket Hats or Peak Caps are compulsory and can be purchased from the school office. Generic or brand caps are not permitted. We have a “hats on” policy in Terms 1 and 4.

### **Winter – Terms 2 and 3**

- short or long-sleeved buttoned collar pale blue shirt (logo)
- school tie
- navy gabardine pants or shorts
- navy skirt
- college tartan box pleat skirt
- navy tights or white ankle socks (no visible branding)
- woollen jumper (logo)
- navy soft-shell jacket (logo)
- navy blue beanie (logo)

### **Shoes**

**Black leather lace up shoes to be worn by students. T-bar or Mary Jane style shoes are not permitted.**

**Sports Uniform – to be worn on scheduled PE and SPORT days only**

- short sleeved navy polo-shirt with emerald striped collar (logo)
- navy shorts
- navy fleecy trackpants
- navy soft-shell waterproof jacket (logo)
- Appropriate sports footwear to be worn.

### **Accessories**

- Navy Explorer Bag with Laptop Insert (logo), optional

### **Restrictions**

**Students are only permitted to wear the Sports Uniform to school on days when they have PE or Sports subjects.**

**With the exception of a watch and one set of studs/sleeper earrings, jewellery is not to be worn. The wearing of makeup is not acceptable. On the odd occasion that students cannot wear appropriate school uniform to school, parents should provide a note to the Assistant Principal on the day this happens.**

**Uniform garments may be purchased from:**

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**Unit 1/195 Old Geelong Rd**

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